



Academie Lafayette PTSO

General Meeting

Agenda

- Welcome
- Awards ceremony for outgoing PTSO board members
- Change in bylaws (vote today in person)
 - All voting to take place online from this day forward
 - A change in PTSO to become a PTO
 - A change in structure to 4 members per campus and 1 teacher
 - Addition of Armour VP officer position
- Discussion: EIP



Thank you for your Service!

- ◆ Meghan Flavin
- ◆ Jennifer McGreal
- ◆ Antonia Acorn
- ◆ Jesse Kidwell
- ◆ Bridget MacNevein Pfeiffer



By-Laws Discussion



Mission + Objectives

Bring together parents to encourage relationships and cooperation within the school community, between parents, students and teachers/staff, so that all work together for the success of our children of Académie Lafayette

Community

Support Communication

(Parents, Teachers,
Students, staff,
Administrators)

Welcome new Families

Community Events

Support

Funds

Volunteers

Work is spread over more
volunteers

Learners

Health

Education

Safety

General Welfare of all
Students

ACADÉMIE LAFAYETTE. (All changes in orange)

PARENT TEACHER ORGANIZATION

MISSION AND OBJECTIVES

The purpose of this organization is to bring together parents to encourage relationships and cooperation within the school community, between parents, students and teachers/staff, so that all work together for the success of our children of Académie Lafayette for the following purposes:

- To facilitate communication between parents, Académie Lafayette administrators, teachers, students and community. - To support student activities at Académie Lafayette.
- To acquaint new parents and students with Académie Lafayette.
- To use all funds collected for the administration of the organization in the benefit of Académie Lafayette.
- To promote the education, health, safety and general welfare of all Académie Lafayette students.



POLICIES

- ◆ The name of the organization or the names of any members in their official capacities shall not be used in any connection with a commercial concern or with any partisan interest or for any purpose not appropriately related to promotion of the objectives of the organization.
- ◆ The organization shall not directly or indirectly participate or intervene on behalf of, or in opposition to, any political campaign or any candidate for public office.
- ◆ As an advisory board, we shall work with Académie Lafayette to provide quality education for all the children and youth and shall seek to participate in the decision making process establishing school policy, recognizing that the legal authority to make final decisions are the responsibility of the Executive Board of Académie Lafayette.

MEMBERSHIP

- ◆ Any Académie Lafayette household shall be eligible for membership upon enrollment and acceptance within the school. Members are entitled to receive all benefits of the organization. **Each individual member of the PTO will have one (1) vote in the organizations elections.**
- ◆ Membership in this organization shall be without regard to race, gender, color, creed, religion or national origin, sexual orientation, gender identity, socioeconomic class, marital status and disability.

VOTING

Each individual is a **PTO** member and shall be entitled to one vote on any issue presented at any meeting and put forth by the executive board on an open ballot.

There will be one vote per person on the Executive Board of Académie Lafayette **PTO** to include the EIP chairperson and **1 teacher, making 13 votes.**

Regular business and special business brought before the membership shall be approved by a majority vote of those voting.

Items that must be put forth for voting by parents include but are not limited to the following:

- ◇ **All budget related items**
- ◇ **Elections for the PTO board**
- ◇ **Changes to existing organizational structure**

The 13 members that make up the PTO executive board will vote on all other items.



PTSO

- ◇ Parent Teacher Student Origination (PTSO)
 - ◇ Includes Students, but no involvement
 - ◇ Less Recognition with incoming families

PTO

- ◇ Parent Teacher Organization (PTO)
 - ◇ Independent Group (not PTA/no fees)
 - ◇ More common Naming convention
 - ◇ Parent-Teacher Partnerships
 - ◇ 12 Parents + 1 Teacher
 - ◇ + 1 Admin (non-voting)

Proposed Structure

Officer Positions

President

Vice President (s)

Armour • Cherry • Oak

Vice President
Communications

Secretary

Treasurer

Volunteer
Coordinator(s)

Armour • Cherry • Oak

Gratitude Officer

Executive Board Structure

Armour

- Parent
- Parent
- Parent
- Parent

Cherry

- Parent
- Parent
- Parent
- Parent

Oak

- Parent
- Parent
- Parent
- Parent

BOARD

- ❖ The Executive Board of Académie Lafayette PTO shall consist of thirteen members. Four members will be elected from each campus, and one teacher will be elected by his/her peers.
- ❖ Once the thirteen have been elected, those members will vote on the officers of their board. The officer positions are as follows: President, the Vice President of Oak Campus, the Vice President of Cherry Campus, the Vice President of the Armour Campus, the Vice President of Communications, the Secretary, the Treasurer, the Volunteer Coordinator(s) and a Gratitude officer. More than one individual may fill a position and they will serve as co-members, but will only have one vote.
- ❖ School board members are not eligible to be on the PTO Executive Board coincident with their term on the Board of Education.
- ❖ The Student Body President is also welcome to participate on the executive board. The student representatives are non-voting members.
- ❖ The Executive Board of Académie Lafayette PTO shall consist of the officers and the Committee Chairperson of Evening in Paris.

BOARD CONTINUED...

- ◇ The building principal, **head of school**, or his/her representative, shall be an ex-officio member of the Executive Board.
- ◇ The new members of the Executive Board of Académie Lafayette **PTO** shall take office on June 1st of the year and will conclude on May 31st of the following year.
- ◇ Members of the Executive Board of Académie Lafayette **PTO** shall serve no more than two (2) consecutive terms in the same office without special approval of the general membership.
- ◇ Any member of the Executive Board of Académie Lafayette **PTO** may resign at any time upon written notice to the Académie Lafayette **PTO**.
- ◇ Any vacancy occurring on the Board of Académie Lafayette **PTO** shall be filled by appointment of the President, or in his/her absence by one of the vice-presidents, with the approval of the Executive Board of Académie Lafayette **PTO**. In the event that the position of President should become vacant, it shall be filled by one of the vice-presidents with the approval of the Executive Board of Académie Lafayette **PTO**.
- ◇ If a committee needs to be added or deleted, a discussion will be held at a general meeting. A motion will then need to be made and voted on **by those thirteen members of the executive board**.

NOMINATIONS AND ELECTIONS

- ◇ Prior to the annual meeting, any person desiring to hold a position on the Executive Board of Académie Lafayette PTO shall notify the President or Executive Board Member of his/her desire. That person's name shall be placed upon **a ballot and voted upon by online ballot in May**. The person desiring to hold a position on the Executive Board of Académie Lafayette PTO shall be elected to their desired position by a majority vote of the organization. In the event that a position on the Executive Board of Académie Lafayette PTO is not filled following the annual meeting, the Executive Board of Académie Lafayette PTO shall appoint a member of the organization to fill that position.
- ◇ The Executive Board term shall be for a period of 2 years and serve no more than 2 consecutive terms in the same position without special approval of the general membership.
- ◇ The Committee Chair term shall be for a period of 1 year. Consecutive terms are permissible.

Duties of officers all remain the same except for the addition of the Armour campus position

Vice President of Armour Street:

- ◇ Shall exercise all the power and authority to perform all the duties of the President in his/her absence.
- ◇ Shall collect all committee reports from chairpersons reporting to him/her who are unable to attend general membership meetings.
- ◇ Shall attend and assist in coordination of all General Membership meetings, including arranging for food and beverage for families and babysitters for the children during the two hour meeting time.
- ◇ Shall assist with communications to Room Parents when necessary.
- ◇ Shall be a conduit between the parent community and the greater school organization

MEETINGS

- ◆ Meetings shall be held during the months school is in session, as established by the Executive Board of Académie Lafayette PTO. Members will be notified by school communication of the dates and times of the meetings, including any special meetings called by the President or three (3) members of the Executive Board of Académie Lafayette PTO. Special meetings shall have a minimum of seven (7) days notice given to the membership.
- ◆ 4 representatives from each campus shall be elected to a two-year term. If a member only wishes to serve one year, they simply need to notify the other members of the board by the 1st of April, so that elections for the month of May can be organized for any open seats. Online voting will occur if we have an open seat.
- ◆ Executive officers for the coming year will be elected at the annual meeting in the spring by the existing PTO executive board of thirteen.

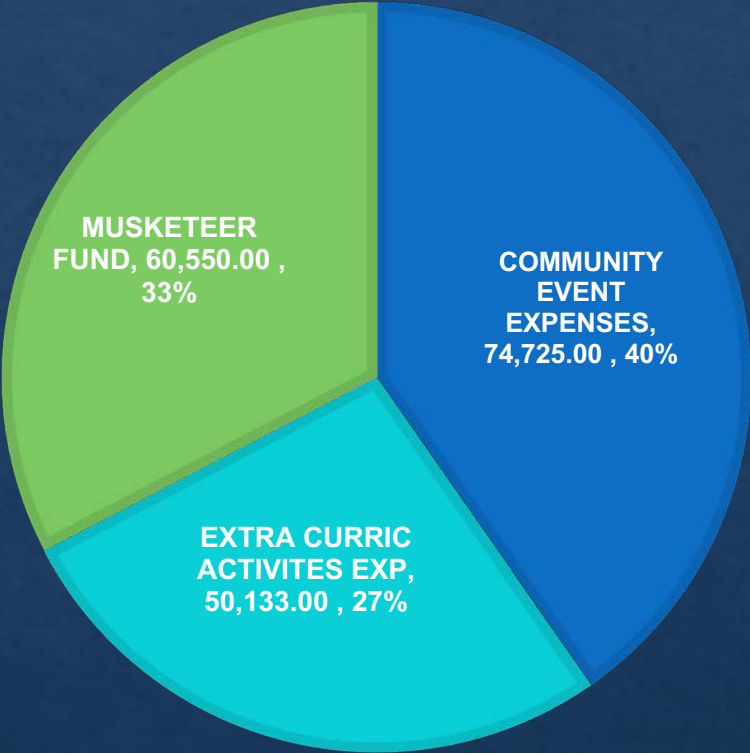
Budget Place Holder

AL PTSO 2018-19 BUDGET

■ COMMUNITY EVENT EXPENSES
 ■ EXTRA CURRIC ACTIVITES EXP
 ■ MUSKETEER FUND

BUDGET TOTALS	ESTIMATED	ACTUAL	DIFFERENCE
FUNDRAISING GOALS	165,150.00	0.00	165,150.00

BUDGET TOTALS	ESTIMATED	ACTUAL	DIFFERENCE
AVAILABLE FUNDS	75,369.00	0.00	75,369.00
COMMUNITY EVENT EXPENSES	74,725.00	0.00	74,725.00
EXTRA CURRIC ACTIVITES EXP	50,133.00	0.00	50,133.00
MUSKETEER FUND	60,550.00	0.00	60,550.00
BALANCE	(110,039.00)	0.00	(110,039.00)



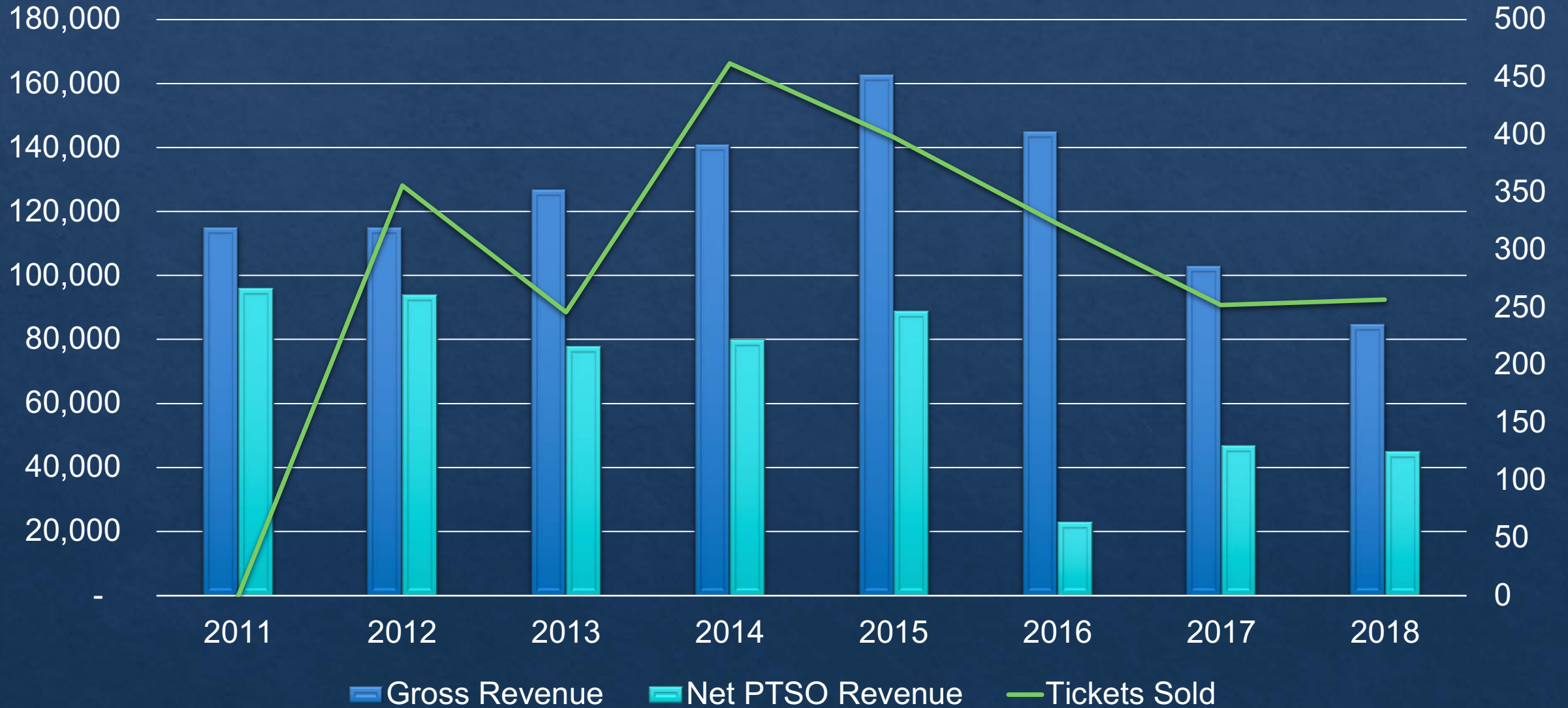
Evening In Paris Discussion



	2011	2012	2013	2014	2015	2016	2017	2018
Gross Revenue	\$115K	\$115K	\$127K	\$141K	\$163K	\$145K	\$103K	\$85K
FAN			(\$10K)	(\$30K)	(\$32K)	(\$34K)	(\$23K)	(\$11K)
Expenses	(\$18K)	(\$21K)	(\$38K)	(30K)	(\$42K)	(\$88K)	(\$33K)	(\$29K)
Net PTSO Revenue	\$96K	\$94K	\$78K	\$80K	\$89K	\$23K	\$47K	\$45K
Tickets Sold		356	246	462	398	323	252	257

Through the Years

EIP Through the years





Evening in Paris



PTSO Owned (Current State)

- All PTSO Managed -
- Parents are empowered to be involved, support event through purchase
- All costs owned by PTSO
- Funds directed by PTSO board to PTSO/School budgets
- No support from Development Director / competing instead of collaborating
- Many volunteers hours
- Some vendors (restaurants) frustrated



School Owned

- Development Director leads with parent volunteers
- May lead to lack of parent involvement
- Risk of losing donors
 - EIP vs Annual Fund = why both?
 - Confusion around what \$\$ raised will support?
- Full time Development Director/coordinator = consistency for event, could lead to larger \$\$ raised
- Consistency



Collaboration

- Team = Lead Parent + Development Director/coordinator
 - Adds layer of consistency = growth of event
- Costs Divided 50/50
 - Better resources (no double dipping)
- \$\$ raised divided 50/50
 - Each org clearly identifies planned use for funds
- Parents empowered + involved

WE



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NEED

Be part of the community

Have Fun!

Key Positions needed:

Restaurant Lead

Beverage Lead

Volunteer Coordinator

Ticket Captain

YOU!



Academie Lafayette Cross Country

2016 City Champions

